

Quotation Submission Form

Enq Detail :-

RefNo:-

Date:-

Sr No	Material Description	Unit	Qty	Rate
1	Item 1			
2	Item 2			
3	Item 3			
4	Item 4			
5	Item 5			
6	Item 6			

Note - Please Mention the following points in your quotation

The destination of the delivery of goods.	
Delivery period should be mentioned clearly	
Sales Tax and Excise Duty in percentage, if applicable	
Packing and forwarding	
Transportation charges	
Guarantee period	
Payment Terms	
Validity of Rate	
Discount :- Please mention the percentage of discount that you would allow	